



HOLLAND HALL

WHOM TO CALL FOR WHAT LIST 2011-2012

(as of 7/26/11)

Unless noted, the area code and prefix for the following extensions is (918) 481-1111.

Admission and Financial Aid

Director – Richard Hart..... Ext.740
Assistant – Pam Lieber..... Ext.739

Alumni

Director – Judy Warren..... Ext.745
Giving – Roberta Hogner..... Ext.710
Holland Hall Magazine – Judy Warren..... Ext.745
or Liz Anderson..... Ext.715
Reunions – Judy Warren Ext.745
Transcripts – Laura Vance Ext.726
Events – Judy Warren..... Ext.745
Special Projects – Charlie Brown..... Ext.737

Athletics

Director – Steve Heldebrand Ext.756
Assistant – Cathy Rowland..... Ext.736
Trainer – Jim Mansfield..... Ext.408
Athletics Web Site – Steve Heldebrand Ext.756

Building & Grounds – Physical Plant

Facilities Manager – Dwight Lunow Ext.729
Facilities Coordinator/Asst. to Facilities Manager –
Nancy Wasson..... Ext.730
Physical Plant.....Ext.231 or 356
After Hours..... 879-4779
Maintenance Requests – Nancy Wasson Ext.730
Calendar – Nancy Wasson..... Ext.730

Business Office

All School Receptionist – Debra SilkmanExt.0
Accounts Payable – Nikki Johnson..... Ext.732
Accounts Receivable – Sheryl Springer Ext.731
Benefits – Norm Tomasko Ext.727
Check Requests – Nikki Johnson Ext.732
Chief Financial Officer – Leslie Kelly Ext.728
Financial Manager – Angie Stolper Ext.792
Payroll – Norm Tomasko Ext.727

Chaplains

Primary and Middle Schools –
Bert Bibens Ext.253
Upper School – Art Scrutchins..... Ext.229

College Counseling

Director – Kathy Housh..... Ext.719
Assistant to Director – Laura Vance..... Ext.726
College Counselor – Brent Casey..... Ext.718
College Counselor – Ronda Cooper Ext.230
Transcripts – Laura Vance Ext.726

Communication

Director – Liz Anderson..... Ext.715
Business Cards – Liz Anderson Ext.715
Holland Hall Magazine – Liz Anderson..... Ext.715
Marquee – Greg Spencer Ext.746
Media Calls – Liz Anderson Ext.715
Photo Opportunities – Greg Spencer..... Ext.746
Publications – Liz Anderson Ext.715
Web Site – Liz Anderson Ext.715
or Greg Spencer..... Ext.746

Food Service – Sodexo

Director – Janette Freyre Ext.748
Upper School Refectory..... Ext.263
Middle School Refectory..... Ext.237
Primary School Refectory..... Ext.381

Fine Arts/Walter Arts Center

Director – Steve Dyer Ext.417
Assistant to the Director –
Kendall Griffith..... Ext.758
Conference Room Reservation –
Kendall Griffith..... Ext.758
Rental Inquiries – Kendall Griffith Ext.758
Technical Director – Jody Ely..... Ext.420
Gallery Coordinator – Byron Shen Ext.424

Head of School's Office

Head of School – John Marshall..... Ext.733
Assistant to Head of School –
Tempest Dulany..... Ext.733

Health Services

Coordinator – Linda Christensen..... Ext.714
Assistant Nurse – Kathleen Alabbasi Ext.724

Institutional Advancement

Director – Brad Shelley	Ext.750
Alumni Relations – Judy Warren	Ext.745
Annual Fund – Brad Shelley.....	Ext.750
Communication – Liz Anderson.....	Ext.715
Donor Relations – Brad Shelley.....	Ext.750
Events – Erin Yancy.....	Ext.738
General Information – Kendall Griffith.....	Ext.758
Gifts – Roberta Hogner.....	Ext.710
Major Gifts – Brad Shelley.....	Ext.750
Planned Giving – Brad Shelley	Ext.750
Stock Transfers – Roberta Hogner.....	Ext.710
Parents’ Association Liaison – Erin Yancy	Ext.738
Web Site – Greg Spencer.....	Ext.746
Special Projects – Charlie Brown.....	Ext.737

Primary School

Head of School – Jo-An Vargo	Ext.723
Assistant to Head of School – Pam Herman	Ext.725
Attendance – Pam Herman.....	Ext.725
Extended Day Care – Jan Adams.....	Ext.601
Librarian – Matt Christian	Ext.278
Library Assistant – Kim Allen	Ext.278
Nurse – Kathleen Alabassi.....	Ext.724
Student Support Services – Tish Griffith	Ext.330
Susan Steinmeyer	Ext.221

Middle School

Head of School – Joel Bicknell.....	Ext.712
Assistant to Head of School – Kelly Danner	Ext.711
Attendance – Kelly Danner.....	Ext.711
After School Club – Candace Matthews	Ext.209
Dean – Brian Thompson.....	Ext.759
Librarian – Marian Dresser.....	Ext.216
Nurse – Linda Christensen.....	Ext.714
Student Support Services – Gina Johnson.....	Ext.206
Jeanne Laidlow	Ext.206
Technology Integrationist – Candace Townsley	Ext.305

Security

Coordinator – Dave Burr.....	Ext.354
After Hours.....	879-4779

Technology

Director – Henry Finch	Ext.753
Technology Specialist – Pat Cabe	Ext.320
Debbie Crotchett	Ext.316
Technology Integrationist – Candace Townsley	Ext.305
Web Site – Greg Spencer	Ext.746

Upper School

Head of School – Dennis Calkins.....	Ext.742
Assistant to Head of School – Bonnie Martin	Ext.741
Attendance – Kim Schale	Ext.735
Librarian – Betty Niver	Ext.242
PM Library Assistant – Vicki Hoskison.....	Ext.252
AM Library Assistant – Allison Stewart.....	Ext.252
Nurse – Linda Christensen.....	Ext.714
Student Activities – Amy Cauthon.....	Ext.751
Student Support Services – Deborah Brokaw.....	Ext.752
Technology Resources – Joe Ford.....	Ext.396
Yearbook Photo Opportunities – Joe Ford.....	Ext.396