

## Holland Hall Middle School - Planned/Extended Absence/Make-Up Work Form

**Student Name** \_\_\_\_\_ **Grade** \_\_\_\_\_ **Advisor** \_\_\_\_\_ **Today's Date** \_\_\_\_\_

- For 1-2 Days – student should check PSL. For 3 or more days this form will assist student and teachers in a make-up plan.
- Student should complete this form, take a screenshot as reference, and turn in this paper to Ms. Danner.
- For planned absence, work is due upon return unless arrangements have been made with each teacher. For unplanned absence, students have 2 days per day missed to complete all make-up work.

# of Days Missed \_\_\_\_\_ Dates out of school \_\_\_\_\_ Due to \_\_\_\_\_ a planned absence \_\_\_\_\_ illness

<b>Class</b>	<b>Work to Complete</b>	<b>Resources/Support Needed</b>	<b>Due Date(s)</b>	<b>Teacher/Student Signature</b>
<b>English</b>				
<b>Social Studies</b>				
<b>Math</b>				
<b>Science</b>				
<b>Language /LAS</b>				
<b>Other</b>				